



CORPORATE GOVERNANCE POLICY

Purpose

Good governance is central to the operation of Print Radio Tasmania (PRT) ensuring that it's committees and subcommittees are effective in leading our organisation whilst also meeting our legal and compliance responsibilities.

Policy

The Committee of management to include members of the community and volunteers with a business background, experience in financial acuity, current legislation on corporate governance and equal opportunity legislation. Members will come from diverse backgrounds and include at least one member from our community of interest. An Induction Pack containing a copy of the organisation's Constitution, Strategic Directions, their role on the committee, their legal responsibilities including a Conflict-of-Interest Policy. A Financial management plan, a flow chart of the management committee and its sub committees and the role of its executives.

The Committee of Management sets Policies and Procedures to be reviewed as required or, on an annual basis.

As set out in the Constitution, Committee meetings to be held monthly. An agenda to be made available one week in advance. Time should be set aside on the agenda to mitigate and manage risk.

At each Committee meeting members to receive financial reports providing an up-to- the minute snapshot of the financial health of the organisation. A five-year financial plan to be included in the documents.

The Broadcast Manager to provide a monthly report on the Station's activities and its capacity and capability to deliver on its purpose.

Committee members to play a leading role in promoting a healthy culture within the organisation. A Code of Conduct is provided to new members and policy on Conflicts of Interest

Committee members to be encouraged to develop relationships with its membership, government agencies, other organisations, businesses, and the community.

Sponsorship is critical to the financial health of the organisation and committee members to be encouraged to seek and collaborate with the local business community in its search for sponsors.

A handwritten signature in black ink, appearing to read 'Elizabeth Macdonald'.

Elizabeth Macdonald
President
Print Radio Tasmania Inc
June 2019